

~~SECRET~~ ~~CONFIDENTIAL~~

MEMORANDUM FOR: Director of Training 17 April 1958

THROUGH : Executive Officer, TR

SUBJECT : Weekly Activities Report No. 13  
Instructional Services Branch  
9 April - 15 April 1958

I. SIGNIFICANT ITEMS

None

Document No. 173 19  
NO CHANGE in Class.

 DECLASSIFIED

Class. CHANGED TO: TS S C  
DDA Memo, 4 Apr 77

Auth: DDA REG. 77/1763

Date: 15 March 1978

25X

II. OTHER ACTIVITIES

## A. Film Production

1. Logistics Film

All additional film which was shot [ ] has been printed by our Lab and delivered to the Contractor, who has not yet given a projected completion date.

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2. Secret Writing Film

The second answer print of this film was received from the contractor on 15 April. A determination has not yet been made as to whether or not this print is acceptable.

3. Office of Communications Film

Editorial work on this film was suspended since the film unit has been out of town shooting screen tests.

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4. Supervision Films

The film unit was [ ] 14 through 16 April screen testing actors for participation in this series of films.

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[ ] reports that the script of Film No. 2 was approved with changes.

5. Security, DDI and Dead Drop Films

Nothing to report [ ] on these films.

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## A. Film Production

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6. Sound Stage 

Excellent support was rendered by the Staff  to the film unit during the three days that screen tests were being shot in the gymnasium.  Public Works officer, showed C/ISB an estimate submitted by a local contractor for cost of work involved in sound-proofing the gymnasium building for use as a sound stage. Some of the work suggested by the contractor is not required and  has been requested to obtain a revised bid, taking into account elimination of this unnecessary work. Submission of a proposed Use Agreement to the Office of Communications will be withheld until such time as the revised bid is received.

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## B. Visual Aids Section

Charts and posters for SIC "Horrors" exhibit are now in possession of SIC for showing Friday AM, 18 April 1958.

## C. Audio Aids Section

No significant developments to report. /

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